

# Diamond R-IV School District

## Technology Department

Technology Director - Christopher Nelson

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## Chromebook Acceptable Use Policy

A district Chromebook is being loaned to the Borrower for academic purposes. It is my responsibility to care for the equipment and ensure it is maintained in a safe environment. If the computer is lost, stolen or damaged, parents/guardians/students should immediately file a report with the high school administration.

- ❖ The Chromebook computer, computer charger brick, and charger cord are the property of Diamond R-IV School District, Diamond MO and is herewith being loaned to the student for educational purposes only for the rest of the academic school year. Students may not deface or destroy this property in any way. Inappropriate material on the machine may result in the student losing their right to use this computer. The equipment will be returned to the school once the student no longer needs it or before if deemed necessary. Students who do not return the computer and related materials when requested may be subject to criminal prosecution or civil liability.

If the Chromebook equipment is lost, stolen or damaged while in the Borrower's possession, Borrower is responsible for the replacement or repair thereof (fees below) and Borrower agrees to indemnify the District against any claim occurring during or resulting from Borrower's possession or use of the District property, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Borrower's use of the District Property.

### Fees

- Broken screen (replacement) - \$80
- Misplaced Charger (replacement) - \$45
- Missing keyboard keys, punctured speaker, damage to keyboard (results in full replacement of keyboard) - \$60
- Full replacement of device - \$289

By signing below, Borrower and Borrower's parent/guardian acknowledge and agree to the terms of use as spelled out in the District Chromebook Use Policy Summary and this Computer Loan Agreement Form. Additionally, they agree that Borrower's use of the District Property is a privilege, and that by Borrower's agreement to the terms hereof, Borrower acknowledges Borrower's responsibility to protect and safeguard the District Property and to return the same in good condition and repair.

(continued)

# District Chromebook Use Policy Summary

## Student Responsibilities

Your Chromebook is an important learning tool and is for educational purposes only. In order to take your Chromebook home, you must be willing to accept the following responsibilities:

- I know this computer is on loan to me. All district policies, procedures, applicable laws and the Network and Internet Policy must be followed. I understand that any violation could result in loss of the computer for my use.
  - I will treat the Chromebook with care and will be responsible in using the Chromebook.
  - I will not loan the Chromebook to others, it will stay in my possession at all times.
  - I will not remove or alter the Chromebook label or the inventory number.
  - I will not give personal information when using the Internet.
  - I will not attempt to make any repairs to the Chromebook.
  - I understand that misuse or inappropriate use as determined by school personnel may result in any and/or all of the following:
    - Student conference ○ Parent conference
    - Cancellation of access privileges and/or loss of computer privileges
    - School disciplinary actions including civil or criminal liability under applicable laws
- Person picking up device:

Person picking up device(s): \_\_\_\_\_

Student name(s): \_\_\_\_\_

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